



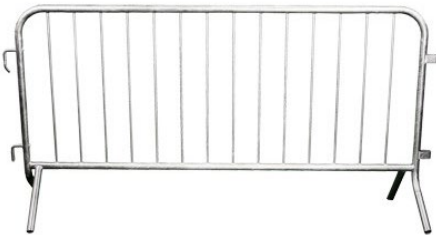
## **Guidelines for Use of City Center Partnership Event Equipment**

The City Center Partnership has invested in assets designed to make it easier for organizations to hold special events in the City Center. These include:

### **4 Type I Metro Cade Barricades (8' Rail) – can be used to block street**



### **10 Interlocking Steel Barricades (7')**



**8 Black Signacade Deluxe A-Frame sign holders – holds signs 36" high x 24" high.**  
Borrowing organization is responsible for providing signage.





## APPLICATION FOR USE OF CCP EVENT EQUIPMENT

Availability is on a first-come, first-served basis. The borrowing organization is responsible for picking up, transporting, and returning the equipment. The pick-up and return must be arranged during regular CCP business hours. Borrowing organizations are responsible for repair or replacement should any damage occur. If using the sign holders, the borrowing organization is responsible for providing signage. Event planning organization must arrange any street closures with the appropriate City. Recognition of the City Center Partnership's support in providing this equipment is appreciated, when possible.

Event: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates requested: \_\_\_\_\_

Preferred Pickup Date & Time: \_\_\_\_\_

Preferred Drop Off Date & Time: \_\_\_\_\_

Equipment requested:

- |   |                   |
|---|-------------------|
| <input type="checkbox"/> Type I Metro Cade Barricades (8' Rail) | Quantity: ____/4  |
| <input type="checkbox"/> Interlocking Steel Barricades (7')     | Quantity: ____/10 |
| <input type="checkbox"/> A-Frame Sign Holders                   | Quantity: ____/8  |

\_\_\_\_\_ I agree to abide by the City Center Partnership's Event Equipment Usage Guidelines.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Return to Crystal Olson at [colson@greatermankato.com](mailto:colson@greatermankato.com) at least two weeks prior to requested use.